



## CROFTON PERDUE

Community Association Management  
www.CroftonInc.com

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February 6, 2024

Birchcrest Tree and Landscape, Inc.  
Attn: Steve Bakowski  
1028 Bay Road  
Webster, NY 14580

RE: Rivers Run – 2024 Lawn & Tree Treatment

Dear Steve:

The Board of Directors of Rivers Run Homeowners Association is pleased to award you the 2024 Tree and Lawn chemical applications contract as quoted in the attached modified proposal. The total cost for the three Lawn Care applications and five Tree Care services the Board has selected is \$14,460.66 including tax. Please see Linda's attached email dated 2/5/2024 for further details and requests during services.

Crofton Perdue welcomes your business and would like to make you aware of our insurance requirements. We will need proof of workers compensation, auto liability, and general liability insurance. The certificate holder should read "Rivers Run HOA and Crofton Perdue Associates, Inc." on all certificates.

The certificate of general liability must include Additional Insured, a Waiver of Subrogation, and Primary/Non-Contributory coverage per the enclosed "Additional Comments Wording."

We must have your current certificates on file along with a signed Addendum before any work can commence. Authorization is granted to withhold payments until these are received.

Please be sure that your invoice is billed to "Rivers Run" and mailed to Crofton Perdue Associates.

Respectfully,  
CROFTON PERDUE ASSOCIATES, INC.



Eric O'Connell  
Property Manager

EO/jp

# BIRCHCREST TREE & LANDSCAPE, LLC

(585) 671-5433      150 Lee Road • Rochester, NY 14606      (585) 288-3572  
 www.birchcrestlandscape.com      Fax (585) 288-4272      Email: cs@btl.email

## 2024 TREE AND LAWN CARE SERVICE AGREEMENT

**Service Address:**

Crofton Assoc., Rivers Run HOA  
 Eric O'Connell  
 Rochester, NY 14623

Email: payables@croftoninc.com

**Customer #:** 52990  
**Consultant:** Steve Bakowski

Please  Home Phone:  
 preferred  Cell Phone:  
 number  Other Phone: (585) 248-3840

### Your Scheduled Services and Prices for 2024

**LAWN CARE SERVICES:**

Pre Emergent Plus	1559.75
Weed Control Plus	1559.75
<del>Grub Control Plus</del>	<del>1559.75</del>
Weed and Feed Plus	1559.75

**TREE CARE SERVICES:**

Dormant Oil Spray	3585.50	All foundation shrubs around each unit, All ornamental trees as needed
Disease Spray #1	670.75	Crabapples, Roses and Spruce as needed
Disease Spray #2	670.75	Crabapples, Roses and Spruce as needed
Disease Spray #3	670.75	Crabapples, Roses and Spruce as needed
<del>June Multipurpose Spray</del>	<del>3112.50</del>	<del>All foundation shrubs around each unit, All trees as needed</del>
<del>Fall Deep Root Feeding</del>	<del>5720.00</del>	<del>HOA trees</del>
August Multipurpose Spray	3112.50	All foundation shrubs around each unit, All trees as needed

~~8~~  
 Your ~~11~~ services      ~~\$20781.75~~      plus tax of ~~\$1902.54~~ =      Total Service Amount ~~\$25684.29~~

**PAY NOW** and save 5% ..... \$1284.21  
**YOUR TOTAL** with prepayment discount..... \$24400.08

Certification Numbers C8604457, C9659281      Pesticide Business Registration Number 05785

If it is necessary to call you prior to each application please check here:  Ok to leave message:   
 Note: This pre-notification may cause delays in scheduling your application because of day and time preference or difficulty in reaching you.

An invoice showing the amount due will be left at your residence at the time of each application. By checking one of the boxes below, you agree to either:

- make a prepayment for the proposed services by December 31, 2023 OR
- remit payment within 30 days of the service date for services that have not been pre-paid.

If you agree to the terms above, and wish Birchcrest to enhance and protect the quality of your landscape; please sign, date, and indicate your choice below, then return to Birchcrest Tree and Landscape, Inc. in the enclosed envelope.

Thank You!

2/16/24

DATE

*[Signature]*

CUSTOMER SIGNATURE

*David B. Fairley*

AUTHORIZED SIGNATURE

**Yes!** I wish to prepay for the above proposed services:  
 Enclosed is my check # \_\_\_\_\_ for \$24400.08

PREPAYMENT TOTAL DUE

~~\$24400.08~~ \$14,460.66

**Yes!** Please renew my proposed services but bill me at the time of each application

Customer # 52990

**Billing Address:**  
 Crofton Perdue Associates, Inc.  
 Rivers Run HOA - Eric O'Connell  
 111 Marsh Rd Suite 1  
 Pittsford, NY 14534

**Prepayment Offer Expires  
 December 31, 2023**

⇒ PLEASE SIGN AND RETURN ⇐

## TERMS OF SERVICE

The original term of service for this agreement is for a period of one (1) year and may be automatically renewed for successive 1-year terms. You will receive a written reminder of this agreement including any program changes or price increases prior to the beginning of service each year. You may change the scope of work or cancel this agreement at any time by notifying our office in writing at least ten (10) days prior to your next application. Birchcrest Tree & Landscape, Inc. reserves the right to cancel this agreement with full written disclosure of the reason(s) for cancellation.

## PRODUCT INFORMATION

Thorough consideration is given to the selection of materials we use. Please be assured that all of the materials selected have passed rigorous laboratory testing and meet Federal Environmental Protection Agency requirements for use on residential property, and are applied in accord with label directions by trained professionals. Included with this service agreement is a Material Information Guide listing the products that may be used on your property during the year as required by New York State Department of Environmental Conservation regulations. If there are any changes or additions to the products that we intend to use on your property, we will provide a copy of the appropriate product information prior to application.

## APPLICATION SCHEDULE

The following list details the expected timing for each application. Dates are approximate and may need to change due to weather conditions, insect movement, and your representative's recommendations. Pursuant to regulation 6 NYCRR 325.40 (a)(1) "The property owner or owner's agent may request the specific date or dates of application(s) to be provided and, if so requested, the pesticide applicator or business must inform of the specific dates and include that date or dates in the contract."

<i>Lawn Care</i>			<i>Tree Care (continued)</i>		
	<i>Proposed Dates</i>	<i>Alternate Dates</i>		<i>Proposed Dates</i>	<i>Alternate Dates</i>
Fertilizer/Pre-Emergent	4/01 – 4/20	4/22 – 5/11	Tar Spot Sprays		
Weed Control/Fertilizer	5/13 – 6/01	6/03 – 6/22	<i>Early Spring:</i>	4/15 – 5/04	5/06 – 5/25
Summer Treatment	6/17 – 7/06	7/08 – 7/27	<i>Spring:</i>	4/29 – 5/18	5/20 – 6/08
Grub Control	7/29 – 8/17	8/19 – 9/07	<i>Late Spring:</i>	5/13 – 6/01	6/03 – 6/22
Weed & Feed	9/03 – 9/21	9/23 – 10/12	Disease Sprays		
Fall Dormant Feeding	10/07 – 10/26	10/28 – 11/16	<i>Spray #1:</i>	4/08 – 4/27	4/29 – 5/18
			<i>Spray #2:</i>	4/22 – 5/11	5/13 – 6/01
			<i>Spray #3:</i>	5/06 – 5/25	5/28 – 6/15
			<i>Spray #4:</i>	5/20 – 6/08	6/10 – 6/29
			Cedar-Apple Rust Spray	7/01 – 7/20	7/22 – 8/10
			Fall Soil Insect Systemic	8/19 – 9/07	9/09 – 9/28
			Mite Spray		
			<i>Spring:</i>	4/22 – 5/11	5/13 – 6/01
			<i>Late Spring:</i>	5/28 – 6/15	6/17 – 7/06
			<i>Summer:</i>	7/08 – 7/27	7/29 – 8/17
			<i>Fall:</i>	8/19 – 9/07	9/09 – 9/28
			June Borer Spray	5/28 – 6/15	6/17 – 7/06
			Borer Injection		
			<i>Summer:</i>	6/17 – 7/06	7/08 – 7/27
			<i>Fall:</i>	7/29 – 8/17	8/19 – 9/07
			Ant Spray	6/19 – 7/08	7/10 – 7/29
			Magnolia Scale Spray	9/03 – 9/21	9/23 – 10/12
			Poison Ivy Sprays	as needed	
			Arb Leaf Miner Treatment		
			<i>June:</i>	5/28 – 6/15	6/17 – 7/06
			<i>August:</i>	7/22 – 8/10	8/12 – 8/31
			Black Vine Weevil Treatment		
			<i>Spring:</i>	5/28 – 6/15	6/17 – 7/06
			<i>Summer:</i>	7/01 – 7/20	7/22 – 8/10

## A RESPONSIBLE APPROACH

We take pride in using the finest products available and applying them responsibly. However, it is always prudent to avoid unnecessary contact with any chemical substance. Persons sensitive to chemicals may consider taking additional steps to reduce exposure. We recommend that your family and pets stay off treated areas for 24 hours following each application.

## WHAT YOU CAN DO

Achieving the optimum health of your trees and lawn requires that we work together. Please make sure to water your lawn and mow it to the proper height. We ask that you monitor your trees and lawn and call Birchcrest Tree & Landscape, Inc. at the first sign of any problem.

## PAYMENT TERMS

Our trained specialist leaves a service invoice at your door at the time of each application. Please detach the payment coupon and mail it with your remittance to our office. Invoices are payable upon receipt. Your account will be assessed a finance charge of 1½ % per month after 30 days. A service fee of \$35.00 will be charged for any check returned to us by our bank.

## SALES TAX

All prices quoted are subject to applicable state and local sales tax.

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## RR HOA 2024 Birchcrest Tree and Landscaping - Tree & Lawn Health Care Contracts RE: Modified, Approved and Awarded

1 message

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L. McLaughlin <lmclaugh@rochester.rr.com>  
To: eric@croftoninc.com  
Cc: Jacquie Pilger <jacquie@croftoninc.com>, lmclaugh@rochester.rr.com

Mon, Feb 5, 2024 at 1:53 PM

02/05/2024

Eric,

The RR HOA Board discussed the Birchcrest Tree and Landscaping proposal to perform Lawn 2024 Lawn Chemical and Fertilization Care treatment work here at Rivers Run. We have approved and awarded a modified 2024 Tree and Landscaping Health care and Lawn Fertilization and Chemical treatment proposal.

Also attached is a copy of the Tree and Landscaping and Lawn and Tree Product Information guide. The products listed on the attached product documents may be selectively used or may not use at all. Birchcrest utilizes the Integrated Pest Management (IPM) guidelines and procedures when utilizing any product in our community. The IPM care program includes regular property inspections of our landscape plants and shrubs. These inspections are done by a trained technician who will apply treatment as needed using IPM techniques.

### Birchcrest Tree and Landscaping LLC 2024 Proposals

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#### 2024 Lawn Chemical & Fertilization Treatment Modified Approved Bid Proposal

Early Spring Visit	\$1,559.75
Broadleaf Weed Control	\$1,559.75
Grub Control Plus	<del>\$1,559.75</del>
Weed and Feed Plus	<u>\$1,559.75</u>
TOTAL	\$4,679.25
Tax 8%	<u>\$ 374.34</u>
TOTAL w\Tax	\$5,053.59

There is a strip of grass on the west side of the community down by the riverside gazebo, the boundary to the south is the walking path; to the north the parking lot; to the east the development road; and to the west the gazebo we

would like included in the treatment.

2024 Tree and Shrub Health Care Service, Modified Approved Bid Proposal

**Tree and Shrub Care**

Spring Horticulture (dormant) Oil Treatment	\$3,585.50
Disease Treatment 1	\$670.75
Disease Treatment 2	\$670.75
Disease Treatment 3	\$670.75
June Multipurpose Spray	<del>\$3,112.50</del>
August Multipurpose Spray	\$3,112.50 <sup>1</sup>
Fall Deep Root Feeding	<del>\$5,720.00</del>
TOTAL	\$8,710.25
Tax 8%	<u>\$ 696.82</u>
TOTAL w\Tax	<u>\$9,407.07</u>

**Footnote:**

1. June and August Multipurpose Spray to be combined into one service done in July or August.

**Note:**

- The Disease Treatments (1-3) are a dormant oil fungicide to treat Blue and White Spruce trees and the other evergreen trees. The Blue and White spruce trees are very susceptible to needle cast, a fungal disease of spruce trees that causes needles to turn brown and fall off, which could damage the trees in just one season. The following are the RR Tree Map numbers of the spruce trees being treated: Tree Map # 18, 19, 62, 63, 64, 68, 102, 103, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 125, 127, 128, 133, 135, 136, 157
- We have decided to opt out of having the June Multipurpose spray done, however based on our discussion with Steve (Beaver) Bakowski we are requesting Birchcrest do a review of the property's trees and shrubs in the August time frame to determine the health of the trees and shrubs and report back to the HOA their findings and if need any additional care is needed.

Late Fall: Granular winterize fertilizer to entire lawn, weed control, post emergent crabgrass control and broadleaf weed control if needed.

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Products being used for Tree and Lawn Treatments:

Products to be used on Lawn:

1. Dimension 0.10% Plus Fertilizer; Crab Grass Pre-emergent
2. Q4 Turf Herbicide; 18-0-3 Granular Fertilizer
3. Q4 Turf Herbicide or Three way weed control; (J) Duocide Insect Control (grub control only were needed); 18-0-3 fertilizer
4. (B) Q4 Turf herbicide or (C) Three-Way Selective Herbicide; Weed control plus 18-0-3 fertilizer

Product to be used on Tree & Shrubs:

1. Fungicide for black spot; needle cast, various other diseases

Product – Propizol (systemic fungicide); Protect DF fungicide; Bayleton 50 fungicide;

2. Bifen/Sevin insecticide, treats many different insects i.e. Japanese Bettles, Spider mites and more.

Propizol: It is a systemic fungicide, so it will be absorbed into treated plants to prevent diseases as well as treat ongoing infections. Propiconazole is used in a number of different popular fungicide products to control fungi, bacteria, and viruses affecting plants.

Bayleton 50 is a systemic (acropetal penetrant) fungicide that is absorbed by roots. Its broad-spectrum activity and residual control make it easy to fight most turf diseases.

Protect DF is a dry flowable fungicide and is a coordination product of zinc ion and manganese ethylenebisdithiocarbamate which can be used on turf and ornamentals. Use Protect DF as a spray to provide both preventative and curative action for many plant diseases. When Protect DF is used as part of a regular protective spray program it can help to prevent disease before it occurs thereby reducing the overall usage of fungicide needed if disease were to strike.

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**3 attachments**

 **Birchcrest RR Tree and Shrub Chemical sheets-labels.pdf**  
792K

 **2024 Birchcrest RR Renewal-Lawn & Tree Treatment Bid Proposal PG1-2\_12-26-2023.pdf**  
222K

 **2024 Lawn Product Information Guide\_12-26-2023.pdf**  
442K

- We have decided not to do a Fall Deep Root Feeding in 2024

Please notify Birchcrest Tree and Landscape, Inc office and Steve (Beaver) Bakowski that they have been awarded the Rivers Run Homeowners Association's 2024 Tree and Landscaping and Lawn Chemical and Fertilization treatment contract with some modification and exceptions.

Birchcrest provided us with the attached Chemical Labels for the Tree and Lawn treatment and a weather pending service schedule for the chemical and fertilization treatments (page 2 of bid). Remind them that our lawns are mowed on Monday and the contractor has asked that the treatments be done on Tuesday through Friday allowing at least 48 hours to elapse prior to the lawn crew's schedule work day.

Please send us a copy of the agreement\award letter you send to Birchcrest. If you or Birchcrest have any questions please do not hesitate to contact me.

Thank you,

Linda McLaughlin

President, RR HOA

Email: [lmclaugh@rochester.rr.com](mailto:lmclaugh@rochester.rr.com)

585-424-3227

C: 585-406-1919

#### Lawn Care Program Scope of Work

Early Spring: Fertilizer, weed control, broadleaf weed control, surface insect control and pre-emergence crabgrass control.

Late Spring: Slow-release fertilizer to the entire lawn to maximize growth, pre-emergent crabgrass control, broad-leaf weed control, grub/insect control

Summary-Early Fall: Fertilizer, weed control, spot weed control, post-emergent crabgrass control, grub/insect control, as needed